

## COUNSELLING-CUM-ADMISSION SCHEDULE

### Diploma in Secretarial Practice: (SPDEA)

DATE(S)	ACTIVITY	
24-28 January 2021	REGISTRATION, LOGIN, DOCUMENT UPLOAD & CHOICE FILLING (WHEREVER REQUIRED) BY THE CANDIDATES.	<b>ROUND 1</b>
29-31 January 2021	VERIFICATION OF DOCUMENTS BY VERIFYING OFFICERS	
01 February 2021	DISPLAY OF FIRM ADMISSION LIST-I	
03 - 05 February 2021	ACCEPTANCE OF ADMISSION & PAYMENT OF ADMISSION FEE BY THE CANDIDATES ON FIRM LIST-I	
06 February 2021	DISPLAY OF FIRM ADMISSION LIST- II (IF REQUIRED)	<b>ROUND 2</b>
08-09 February 2021	ACCEPTANCE OF ADMISSION & PAYMENT OF ADMISSION FEE BY THE CANDIDATES ON FIRM LIST-II	
10 February 2021	DISPLAY OF FIRM ADMISSION LIST- III (IF REQUIRED)	<b>ROUND 3</b>
12 - 13 February 2021	ACCEPTANCE OF ADMISSION & PAYMENT OF ADMISSION FEE BY THE CANDIDATES ON FIRM LIST-III	